

## GOVERNANCE

### COMMITTEE DECISION SHEET

#### OPERATIONAL DELIVERY COMMITTEE - THURSDAY, 18 NOVEMBER 2021

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<b><u>Minute of the Previous Meeting of 16 September 2021</u></b>	<b><u>The Committee resolved:-</u></b> (i) to note that Councillor McLellan advised that in relation to his declaration of interest, that it should have stated Fair Aberdeen Fund Board and not Fair Trade Board; and (ii) to otherwise approve the minute as a correct record.	Governance	L McBain
2	<b><u>Committee Business Planner</u></b>	<b><u>The Committee resolved:-</u></b> (i) to note that the two reports on Child Poverty due to be reported to this meeting had been delayed due to data not being available and it was hoped that the data would be available in late November, and therefore it was proposed that the reports would be presented to the January 2022 committee; (ii) to note that in relation to item 18 on the planner (Duties to Brother and Sisters – new legislation), that this report would be presented at a future meeting of Public Protection Committee rather than this committee; and (iii) to otherwise note the planner.	Customer          Governance	D McGowan          L McBain
3	<b><u>Notice of Motion by Councillor Reynolds-referred from Council on 21 June 2021 - Coffee Pods</u></b>  That the Council instruct the Chief Officer	<b><u>The Committee resolved:-</u></b> (i) to instruct the Chief Officer – Operations and Protective Services to assess the viability of installing collection points at Household Waste Recycling Centres (HWRC's), and if	Operations	M Reilly

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	<p>- Operations and Protective Services to report to the Operational Delivery Committee on the next steps following discussions with Podback (which is operated and financed by the coffee pod manufacturers at no cost to this authority) with a view to Aberdeen City Council becoming the first local authority in Scotland to introduce the recycling of coffee pods.</p>	<p>appropriate instruct the installation of collection points;</p> <p>(ii) to approve the promotion of the “Podback” Coffee Pod recycling scheme to inform householders and the general public about the scheme and provide further information about coffee pod recycling; and</p> <p>(iii) to agree that officers continue to engage with Podback and allow the necessary time to consider and plan for the future waste service challenges and requirements that this may impact on and to better understand the carbon impact of this service.</p>	<p>Operations</p> <p>Operations</p>	<p>P Walker</p> <p>P Walker/ M Reilly</p>
4	<p><b><u>Notice of Motion from the Depute Provost, Councillor Stewart - Pedestrian Crossing Options</u></b></p> <p>“That this Committee instructs the Chief Officer – Operations and Protective Services to submit a report to the next appropriate committee and refer it to the budget process concerning the alternative options of installing another pedestrian crossing on King’s Gate in the vicinity of the Atholl Hotel from the south side to the north side of King’s Gate and installing such a crossing on Forest Road near its junction with King’s Gate and any other options which are considered by the Chief Officer to be appropriate.</p> <p>This motion is made on pedestrian safety grounds, addressing the needs of</p>	<p><b><u>The Committee resolved:-</u></b></p> <p>to approve the Notice of Motion subject to the inclusion of other local schools other than Mile End Primary.</p>	<p>Operations</p>	<p>M Reilly/ D Ritchie</p>

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	local people, particularly for families living within the King's Gate/ Forest Road West End area, wanting to walk children safely to local schools, mainly Mile End Primary School and to match the pedestrian crossing provisions for local schools on the Queen's Road corridor.			
5	<b><u>Performance Report - CUS/21/263</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) in relation to the indicator for % of foster carers and adopters approved within a timescale of 6 months from the time of application, that the Chief Officer – Integrated Children's and Family Service, provide more narrative around this indicator for future performance reports;</p> <p>(ii) to request that the Chief Officer – Customer Experience, investigate the possibility of producing an awareness campaign in relation to dog fouling, which might assist the public and alleviate pressures on staff; and</p> <p>(iii) to otherwise note the information provided in the Performance Report.</p>	<p>Operations</p> <p>Customer</p> <p>Customer</p>	<p>G Simpson</p> <p>J McKenzie</p> <p>L Fox/ M Murchie</p>
6	<b><u>Committee Annual Effectiveness Report - COM/21/261</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to request that officers look at Term of Reference 1.1.6 (receive reports on inspections and peer reviews in order to ensure best practice and note any actions arising from those inspections and reviews), noting that no reports had been presented to committee under this Term of Reference, and to investigate what other local authorities</p>	<p>Operations</p>	<p>R Polkinghorne</p>

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		<p>were doing in relation to inspections and peer reviews and whether any reviews should be presented to this committee in future; and to otherwise note the annual report of this committee.</p> <p>(ii)</p>	Governance	L McBain
7	<b><u>Keeping the Promise - OPE/21/273</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note the national Plan 21-24 to #KeepThePromise;</p> <p>(ii) to note the local response to Plan 21-24;</p> <p>(iii) to request that the Chief Officer of Integrated Children &amp; Family Services provides an annual report to this Committee on the Council's progress in delivering Plan 21-24; the first of these being in June 2022; and</p> <p>(iv) to agree to refer this report to the next meeting of Public Protection Committee on 7 December 2021 for information.</p>	<p>Operations</p> <p>Operations</p> <p>Operations</p> <p>Governance</p>	<p>K Fraser</p> <p>K Fraser</p> <p>G Simpson</p> <p>L McBain</p>
8	<b><u>South College Street - Traffic Regulation Orders - OPE/21/271</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to acknowledge the objections received as a result of the public advertisements for the proposed Traffic Regulation Orders;</p> <p>(ii) to approve "The Aberdeen City Council (South College Street Area, Aberdeen) (Controlled Parking) Order 202_" be made prior to completion of the new "South College Street Junction Improvements (Phase 1)" road layout, relevant to that section of South College Street between its junctions with Palmerston Place and Queen Elizabeth Bridge roundabout, and be brought into effect when the construction is complete; and</p> <p>(iii) to approve "The Aberdeen City Council (Off-</p>	Operations (all actions)	G McKenzie/ D Ritchie

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		Street Car Parks, Aberdeen) (Amendment Order 202_” be made prior to completion of the new “South College Street Junction Improvements (Phase 1)” road layout, relevant to that section of South College Street between its junctions with Palmerston Place and Queen Elizabeth Bridge roundabout, and be brought into effect when the construction is complete.		
9	<b><u>Cluster Risk Register and Assurance Map Reporting - CUS/21/277</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note that the Chief Officer – Integrated Children’s and Family Services, would provide a written response to members in relation to the education demographic demand and why the number was set at 12; and</p> <p>(ii) to note the Cluster Risk Registers, Cluster Assurance Maps and Cluster Risks Grouped by Category set out in Appendices A, B and C.</p>	<p>Operations</p> <p>Governance</p> <p>Various</p>	<p>G Simpson</p> <p>R McKean</p> <p>D McGowan/ J McKenzie/ M Murchie/ M Reilly/ S Roud/ G Simpson</p>

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